

May 31, 2016  
Dorchester County Library  
Board of Trustees Meeting  
Jennie J McMahan Library

## Minutes

### 1. Call to Order

Chairman Warren McCarl called the meeting to order at 7:00 pm. Attending were Board members Tommy Socha, Katherine Pemberton, Andrew Gentry, Beth Sabine and Keturah Inabinett. Staff members in attendance were Pinky Harriott and Jennie Redmond.

### 2. Public Comment

No public comments were received.

### 3. Minutes

Minutes were amended to correct the spelling of Pinky Harriott's name. W McCarl moved that the minutes be accepted as amended. The motion was seconded and passed.

### 4. Business Reports

Business Reports are attached as presented and highlights are:

- Approximately 90% of the anticipated income has been received and 81% of the expected expenditures have been made.
- Budget Amendments are detailed in the attached report and had been previously approved by Chairman McCarl.
- Of the total Lottery Funds received (\$89,320.90) \$10,515.97 remain to be spent.
- The position of Staff Accountant was filled by Becky VanOsdol.
- Positions of Branch Manager for the Seago Library and Technology Assistant and Library Assistant I remain unfilled. These positions are being advertised and interviews are being scheduled.
- The recent changes to the Fair Labor Standards Act will heavily impact the current staff. J Redmond and P Harriott are looking into options.
- Dorchester County has partnered with Limestone College to allow county employees to enroll at a reduced cost. W McCarl moved that the library partner with Limestone to allow staff the same benefits. The motion passed.
- The Facilities Assessment is complete.

## 5. Director's Report

The full report is attached with highlights as follows:

- Our StoryBoard grant was not funded.
- Looking into expanding the success of the Bookworm to adults
- The Staff Service day workshop has taken place. Some strategies for improving patron relations are being developed.
- Funding designated to print is being shifted to electronic versions due to space limitation.

## 6. Outreach Report

The full report is attached. Highlights include:

- "Lives Change @ the library" articles have been well received and will continue.
- Grits Festival float won Best Commercial Float
- Bookmobile scheduled for several community events
- Partnering with Summerville Medical Center on the development of a New Parents Packet

## 7. Action Items

- The Budget Amendments were accepted as approved by Chairman McCarl
- The Strategic Plan was tabled at the request of J Redmond. It will be revisited at the July meeting

## 8. Committee Reports

- A motion was made by W McCarl to keep the authentic art pieces identified by the Charles Jones Center. The motion passed. Discussion followed regarding the rest of the collection. These pieces are thought to be contemporary representations of African Art possibly produced for tourist sale. K Inabinett moved that we keep approximately 1/3 of the currently displayed collection (to be selected by the library staff) and offer the rest for auction. The motion was seconded and passed. B Sabine will contact the Charles Jones Center for help selecting and scheduling an appropriate art auctioneer.

9. The Board went into Executive Session at 8:04 pm.

10. The Board came out of Executive Session at 9:22 pm.

J Redmond was asked to compile an organizational chart and job titles with descriptions. She will email this information to Board members.

11. The meeting was adjourned at 9:30pm.