

Dorchester County Library Board of Trustees Meeting
George H. Seago Library Summerville, SC 29485
Monday November 21, 2016

1. The Meeting was called to order by Chairman Warren McCarl at 6:57pm. Attending were Bill Collins, Beth Sabine, Warren McCarl, Keturah Inabinett, Tommy Socha, Katherine Pemberton, Pinky Harriott, Business Manager and Jennie Redmond, Director of Libraries and Michaela Weisner. Andrew Gentry was absent.
2. No public comments were received.
3. The minutes of the September meeting were accepted unanimously.
4. The Business Report was presented by Pinky Harriott. Fiscal year to date income as of October 31, 2016 was reported to be \$267,404.20. Expenditures for the same period were \$711,891.24 (20.80% of the annual budget).

Interviews for the position of Branch Manager and Library-Assistant for the Summerville Library are on-going. Other positions have been filled. The Director's position will need to be posted.

The Bond Referendum for Parks and Libraries passed and the County awaits the outcome of the lawsuit filed by Dorchester County Tax Payor's Association (DCTA). Rudd Smith was selected to assist in the creation of By-laws for the DCL Foundation. We await his input.

5. The Director's Report was presented. Ms. Redmond reported that buildings at both locations are working well.

SCAPLA:

- SCAC seeking legislative exception for libraries to request referendum to fund operating budgets.
- DCL to receive \$36956.52 in lottery funds
- Orangeburg County Libraries are back in operation.

SCLENDS consortium:

- A Systems Cataloger position is still open
- 2 year renewal of library cards was approved

Jenna Smith was hired for Children's Programming.

Outreach Report included:

- Dorchester County Archives and History Center will be opening an exhibit "The Way We Work" on January 28, 2017. The DCL will support activities with displays and programs supporting their theme.
- Chris Johnston is serving as the Branch Manager for the Summerville Library until that position is filled.

The Dorchester County Library Holiday Schedule was provided.

6. At the Director's request, Beth Sabine moved that the Board go into Executive Session at 7:37pm. The motion was seconded by Katherine Pemberton. The motion passed unanimously and the Board came out of executive session at 8:07 pm.
7. Bill Collins moved that the Board accept the Director's resignation effective December 22, 2016. This resignation was tendered by email prior to the Board meeting. Tommy Socha seconded the motion and it passed unanimously.
8. The Quinn & Sons Company who will be auctioning the African Art has suggested a moving contractor be hired at the cost of \$3475.00 to pickup the artworks and deliver them to the auctioneer. Dr. McCarl moved that we hire the contractor at that cost. Tommy Socha seconded the motion and it passed unanimously. Suggestions were received that high school students or community service groups be enlisted to help with the loading.
9. The Nominating Committee met and presented the following slate of officers for nomination:
Chairman – Bill Collins

Vice Chairman – George McCarl
Treasurer – Keturah Inabinet
Alternate Treasurer – Andrew Gentry
Secretary – Beth Sabine

Tommy Socha seconded the motion and the slate of officers was elected unanimously.

10. Dr. McCarl moved that the Board go into Executive Session at 8:27. The motion was seconded and passed unanimously. At 8:32 the Board came out of Executive Session.

11. Dr. McCarl moved that the 2017 Board Schedule be accepted as presented. Katherine Pemberton seconded the motion. Discussion ensued regarding the possible need for monthly meetings. Bill Collins suggested that the Chairman and Director could request call meetings on an “as needed” basis to handle increased Board business. Dr. McCarl’s motion passed unanimously.

12. Several committee selections were made:

Personnel Handbook Revisions:

Beth Sabine

Katherine Pemberton

Search Committee for Director of Libraries

Andrew Gentry

Katherine Pemberton

Bond Referendum

Bill Collins

Tommy Socha

George McCarl

Keturah Inabinett

13. Having no further business, Beth Sabine moved that meeting be adjourned. Seconded by Katherine Pemberton, the motion passed at 8:35 pm.

Special Called Board Meeting Minutes- November 30, 2016

George H Seago Library, 76 Old Trolley Road, Summerville, SC 29485

5:30pm

In attendance: Bill Collins, Katherine Pemberton, Warren McCarl, Keturah Inabinett, Tommy Socha, Jennie Redmond, and Pinky Harriott.

Absent: Beth Sabine and Andrew Gentry

5:35pm – Board meeting was called to order by Bill Collins.

5:37pm – Tommy Socha moved to go into Executive Session to discuss personnel and Mrs. Pemberton seconded the motion.

5:56pm – Board members came out of Executive Session. Dr. McCarl made a motion to appoint Pinky Harriott, Director of Operations as the Interim Director effective Friday, December 23rd, 2016 with a 10% salary increase for the time frame of serving as Interim Director. Board also directed Pinky Harriott to post the Executive Director position immediately to all outlets possible with the expiration date of January 6th, 2017 at 5pm. Katherine Pemberton made the motion to adjourn and Dr. McCarl seconded.